

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 301 Park St.-Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

2/4/14 LEPC Meeting

A quorum was present and the meeting was called to order at 1034 by Andrew Hart, Chairman in the EMA Office at 301 Park St. Members introduced themselves to the new representative from Maritime Energy, Jeff Marcotte.

Meeting Attendees:

Jeremy Pare	Lonza, Rockland	Laurie Beckwith	PBMC
Donna Allen	Knox Cty EMA Admin. Asst.	Robert Williams	DEP
Andrew Hart	Knox Cty Administrator	Jon Vargo	FMC EHS Manager
Jeff Marcotte	Maritime Energy	Jon Alspaugh	FMC Env. Rep.
Justice Yanik	Lyman Morse	Charlie Jordan	Rockland Fire/EMA

- Laurie Beckwith made the motion to accept the minutes as presented of the 2/4/2014 and seconded by Jeff Marcotte. All were in favor.

Secretary's Report:

Correspondence:

- Letter from Verizon – no longer meets the Federal Reporting Thresholds for Verizon Wireless Warren West.
- List of those Facilities that have and have not reported for 2013.
- AR-1 Form – 3/2/14, Vinalhaven, 40 gals. #2 Heating Oil,
- Save the Date – Maine Partners in Emergency Preparedness Conference – April 22-23, 2014

Treasurer's Report:

Received January 2014: LEPC Grant Reimbursements: HM 8049-\$633.02; HM 8060-\$72.24; HM 8061: \$2456.50; Interest \$8.67

Received February 2014: Grant Reimbursements: HM 8060- \$1320.74; HM 8061-\$1779.30; Interest \$7.85

Bills pd out in January 2014: Personal Services: \$367.31; General Operating Expenses: \$6.70; HM 8061-\$1779.30; HM8066-\$ 2175.00

Bills pd out in February 2014: Personal Services: \$367.28; General Operating Expenses: \$151.98; HM 8049; \$433.10; HM 8060-\$153.27; HM 8061-1842.53

LEPC Operational Fund balance as of February 2014	\$-192.16
Grant and other fund balances as of February 2014	<u>\$34236.89</u>
Total balance in checkbook as of February 2014	\$34044.73

Justice Yanik made the motion to accept the treasurer's report and Bob Williams seconded the motion. All were in favor.

Training updates:

Maine Partners in Emergency Preparedness Conference	Augusta Civic Center	April 22-23.2014	
LEPC Exercise	Midcoast Recreation Center	May 6, 2014 @ 10:30	
G 393- Mitigation for Emergency Managers	Knox County EMA	Scheduled for May 2014	
Red Cross Babysitting Course	Knox County EMA	June 7, 2014 9AM- 4 PM	
Red Cross Adult/Pediatric, CPR/AED & 1 ST Aid	Knox County EMA	June 15, 2014 9-11 AM Online Course required	

Exercises:

Exercise series with Camden Parks & Recreation, Camden Fire & Snow Bowl	TTX, Workshop a drill then work it into a full scale sometime early fall with PBMC as a mass casualty.
High Hazardous Dams – TTX	April 10, 2014

Old Business:

- County website online! www.knoxcountymaine.gov/lepc. Continue to need your input for LEPC content.
- **Schedule of 2014 Meetings.** Still looking to hear from FMC about a meeting there. Also would like to do another one off site. If you are interested please let us know when you would like to do it.

New/Miscellaneous Business:

- .
- **LEPC Exercise schedule:** Ray will be schedule a LEPC exercise and give SERC 30 days' notice so that they can come and see it. Do somewhat of a exercise, TTX, discussion base, or operation base at 1 of our EHS Facilities. We have Dragon, Midcoast Rec Center, FMC and Fisher Engineering as EHS Facilities. Pick a facility, than do a scenario with their EOP. Ray made the motion to have the MRC to be involved with an exercise. Foner seconded the motion. We would have MRC bring their plan and do a TTX with that. All were in favor. It was decided to do May 6, 2014 to do the TTX. It was suggested to have the TTX at MRC, Ray will check it out.
-
- Next regular LEPC meeting will be April 1, 2014 at 10:30 AM, at Knox County EMA Office.
- Foner made a motion and Laurie Beckwith seconded the motion to adjourn. All in favor.

Meeting Adjourned: 12:19 PM

Respectfully submitted,

Donna Allen

Donna Allen

LEPC Secretary

Knox County LEPC Meeting dates for 2014

(all meetings will be held at the Knox County EMA office and begin at 1030 unless otherwise indicated)

Off site meetings at FMC and TBA.

Tuesday, February 4, 2014

Regular meeting

Tuesday, April 1, 2014

Regular meeting

April 22 & 23, 2014 (Tuesday & Wednesday)

Maine Partners in Emergency Preparedness Conference, Augusta Civic Center

Tuesday, June 3, 2014

Regular meeting

Tuesday, August 5, 2014

Regular meeting

Tuesday, October 7, 2014

Regular meeting

Tuesday, December 2, 2014

Regular meeting

Annual Meeting & Election of officers

